**Institutional Review Board Application Check List**

[ ]  Completed and Signed Application Form

[ ]  Copy of Research Proposal

[ ]  Copy of Consent Form (if applicable)

[ ]  Copy of Survey, Interview Questions, and/or Experimental Protocol

[ ]  Letter of approval of Outside Agency (should data be collected external to the college)

[ ]  IRB Status from Partner Institutions (if applicable)

[ ]  External Permits for Possession of Restricted Species (if applicable)